

**Beverly Heights Community League
 Policy: Rental Discounts**

1.0 Requirements for Consideration

- 1.1 The Beverly Heights Community League (BHCL) may offer a rental discount to the following: lifetime members, community league members holding a current membership and who held a membership in the immediately preceding year, current elected BHCL board members, volunteers contributing a significant number of hours, and/or community partner programs / non-profit organizations.
- 1.2 Priority status is not given to any renter.
- 1.3 All renters must adhere to current BHCL rental policies and agreements.
- 1.4 A calendar year is defined as January 1 through December 31.
- 1.5 Certain dates may not qualify for a rental discount. This is at the discretion of the BHCL board (i.e. Christmas, New Year’s, Halloween, etc).
- 1.6 Discounts can not be stacked. A rental will only qualify for one discount (i.e. a Lifetime Member or a current league member who is also a current elected BHCL board member is only entitled to one discount per rental but may be eligible for two rental discounts within the calendar year).
- 1.7 Discounts will apply to all rates, including celebration of life rates and weekend rates.
- 1.8 Discounts will apply to the base facility rental fee only and is not applied to booking deposits, damage deposits or any add-ons (i.e. rental of AV equipment is not discounted).
- 1.9 The application for rental discount is available on the beverlyheights.ca website or can be completed when meeting the Facilities Manager to book the space.
- 1.10 If rental is 2 or more months away the application will be reviewed and authorized by the elected BHCL board executive. Once approved, the discounted amount will be subtracted from the final payment of the rental fees. If rental is less than 2 months away full rental fees will be collected. The application will be reviewed and authorized by the elected BHCL board executive. Once approved, the discounted amount will be added to the damage deposit refund cheque after the rental.

2.0 Lifetime Members

- 2.1 A lifetime member of BHCL must be officially recognized as defined by the Policy: Honorary Lifetime Member.
- 2.2 A lifetime member of BHCL is eligible for a 30% discount on facility rental fees.
- 2.3 This discount may be applied to one rental per calendar year.
- 2.4 The discount must be applied to a private function, for personal use only, for the lifetime member (exclusions include, but are not limited to office or staff parties, non-family, bookings for office, business or other organization meetings, functions or parties).

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Version	Authors / Committee	Comments	Board Approval Date
1.0	K. Boyde, A. Ewanchuk, D. Grist, M. Ricardo, P. Schumann	New policy.	January 15, 2019
2.0	T. Hirtle, BHCL Board	Revision of policy.	June 21, 2023

3.0 Current Elected BHCL Board Members

- 3.1 An elected BHCL board member’s request for a rental discount must be within their board term (generally two years).
- 3.2 The board member must be actively attending monthly meetings, not to have missed three (3) or more meetings during the past 12 months (or current term if less than 12 months).
- 3.3 The current elected BHCL board member is eligible for a 30% discount on a rental.
- 3.4 This discount may be applied to one rental per calendar year.
- 3.5 The discount must be applied to a private function, for personal use only, for the elected BHCL board member (exclusions include, but are not limited to office or staff parties, non-family, bookings for office, business or other organization meetings, functions or parties).

4.0 Current Beverly Heights Community League Membership holder

- 4.1 To qualify for a current league member discount, renter must be confirmed to have purchased a BHCL membership card for the current year and the most recent past year (two concurrent years), as proven by the membership list or by displaying the membership card(s).
- 4.2 If eligible, renter is eligible for a 10% discount on a rental.
- 4.3 If the BHCL member also contributes significantly as a volunteer and meets the criteria in 5.1, the renter may be eligible for a higher rental discount. See the table below.

Member Discount	Member (see 4.1) plus 2-4 Years of Volunteer Service (see 5.1)	Member (see 4.1) plus 5-9 Years of Volunteer Service (see 5.1)	Member (see 4.1) plus 10+ years of Volunteer Service (see 5.1)
Base discount: 10%	+ 10%	+15%	+20%
	Total: 20% discount	Total: 25% discount	Total: 30% discount

- 4.4 This discount may be applied to one rental per calendar year.
- 4.5 The discount must be applied to a private function, for personal use only, for the current Beverly Heights Community League membership holder (exclusions include, but are not limited to office or staff parties, non-family, bookings for office, business or other organization meetings, functions or parties).

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5.0 Significant Volunteer Contribution by a Non-Member

- 5.1 A BHCL volunteer contributing a minimum of 24 hours a year, including within the last 12 months (i.e. Variety Show Committee member, cast member, or other significant volunteerism) who may live outside of the BHCL boundaries is eligible for a rental discount.
- 5.2 The committee chairperson or volunteer supervisor is required to authorize that the renter meets eligibility requirements as per 5.1. If requirements are met, the renter is eligible for a discount on a rental as per the table below.

2-4 Years of Volunteer Service (see 5.1)	5-9 Years of Volunteer Service (see 5.1)	10+ years of Volunteer Service (see 5.1)
10% discount	15% discount	20% discount

- 5.3 This discount may be applied to one rental per calendar year.
- 5.4 The discount must be applied to a private function, for personal use only, for the volunteer (exclusions include, but are not limited to office or staff parties, non-family, bookings for office, business or other organization meetings, functions or parties).

6.0 Non-Profit Community Programs / Organizations

- 6.1 Special considerations for discounts may be provided to non-profit community programs or organizations directly serving the greater Beverly area.
- 6.2 The renter is eligible for a discount of 20% off the hourly rate or 20% off the daily rental rate or 10% off the weekend special rate. (non-profit documentation to be provided)
- 6.3 This discount may be applied to four rentals per calendar year.
- 6.4 The discount must be applied to a meeting, fundraiser, or other function for the Non-Profit Community Programs / Organizations (exclusions include but are not limited to private or personal functions, celebration of life).

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